



Havanese Rescue Inc Amos Alert Handbook

Steps to Take if Your Havanese is Missing

- **Let us know! Email: losthavs@havanaserescue.com**
- **Search for your pet, in your home/neighborhood, immediately**
 - Don't forget to search odd areas of your home and yard. Small dogs can hide in some pretty strange places, especially if frightened.
 - Give your contact number to everyone you see while walking your neighborhood.
 - Call your pet's name often while walking around but don't forget to stop and listen often. You may hear the dog before you see it.
 - The first hour or so is critical, but if you don't find your dog immediately –
- **Don't panic — Get organized**
 - If you haven't done it in advance, complete the Havanese Profile form. (Forms are located at the end of this document.) You will need to provide this information to family, friends, neighbors, police, etc., anyway while conducting your search. Getting it done NOW can only help. Complete the bottom of the form also.
 - Make a poster. Include a recent photo if possible. The last page in this document is a sample poster. You may simply copy the format, or, if needed, you can fill it out (use a marker), attach your photo and have a ready to use poster. **BE SURE TO PRINT YOUR POSTERS ON BRIGHT FLOURESCENT PAPER!!!!** White paper will not get people's attention.
 - Decide if you can offer a reward and include that on your poster. Do not state the amount of the reward. Specify if the reward will be given for a "safe" return only, or for ANY return. An exception to not listing the amount is if your dog is lost in a dangerous neighborhood where there is dog fighting, it can be to your dog's advantage to list the reward amount if it is large.
 - Change your phone message to thank the person for calling about your missing dog. Ask them to please tell them what time they saw your dog AND what location, including street number or intersection as well as what direction the dog was headed at the time.
 - Go **DOOR TO DOOR** in the neighborhood where your dog was lost. Leave a poster with your number at **EVERY** location. Do not put in mailboxes. That is illegal. Sticking them in the door is an acceptable alternative.
 - Get a map of the area in which your dog was lost. (The front of a phone book often has a sufficient map for this task. Just enlarge it on a copier.) Keep track of areas in which you've left flyers. Mark every sighting as well. The Sightings/Contact Report Form has a space for a number which you can then mark on the map to correspond.
 - Live trapping brings many lost dogs home. Despite what most people think, lost dogs are frightened and they typically do **NOT** run up to their family when they see them. A live trap (borrowed from an animal shelter or purchased from a feed or farm supply store) can bring your dog home safely. More information about trapping can be found on our Amos Alert Links page.
- **File report(s) immediately with your local law enforcement agencies**
 - Make sure they actually take a report. If they seem reluctant, don't become angry, just be firm and persistent



- **Other agencies or groups to contact**
 - Neighborhood Watch Groups in your area
 - Animal Control/Humane Societies in your community AND neighboring communities
 - Visit these facilities yourself regularly or have someone who knows your pet visit them. Do NOT rely on them to contact you. If they don't seem interested in helping, once again, don't become angry, just be firm and persistent.
 - Rescue Groups
- **Where to put up your BRIGHTLY COLORED FLOURESCENT posters**
 - Supermarkets
 - Hair salons
 - Telephone poles
 - Community bulletin boards
 - Libraries
 - Service Stations
 - Laundromats
 - Schools
 - Fire Stations
 - Video Stores
 - Bars and restaurants
 - Gas stations
 - All intersections (Check that it is legal to hang signs on light poles in your neighborhood)
 - Dog Shows
 - Use the Poster Placement Record to track where you put up posters (see end of file)
- **Other Poster destinations**
 - Veterinarians (don't forget after-hours emergency clinics)
 - Grooming shops
 - Dog training facilities
 - Doggy Day Care facilities
 - Animal Control/Humane Societies
 - Pet supply stores
 - Postal delivery persons
 - Sanitation Trucks (Garbage Removal)
 - UPS, FedEx and other delivery companies in your neighborhood
 - Florists
 - Schools



- Pizza delivery places. Ask if each pizza delivery person may have a poster
- Any place that sells or serves food. Talk with the person that throws trash in the dumpster. Your dog may be seen by that person specifically.
- Utility services such as meter readers for electricity or water
- Cable companies
- Check to see if your paper delivery person is willing and able to deliver posters with the newspaper
- **Contact radio and TV stations**
 - Not all of them will run this type of story but some will
- **Organize a Search Party**
 - Friends, relatives and neighbors will usually be willing to help
 - Church groups, Girl Scout/Boy Scouts in your neighborhood may also help
 - Make copies of map pages and assign sections to each group. This will help ensure that areas aren't missed while others are done twice.
 - Give each member of the search party copies of the Sightings/Contact Form to track information they gather on the search. (see forms at end)
- **Where to look**
 - Enclosed areas such as barns, warehouses, etc.
 - Fields and drainage ditches
 - Abandoned buildings
 - Dogs often sleep under crawl spaces or porches to get protection from the elements
- **Place ads in local newspapers**
 - Don't forget "free" publications that come to you by mail such as Penny Saver type publications
 - Contact online listings for lost pets in your state.
 - List your lost pet on Petfinder in the classified section
 - Please see our Amos Alert Links pages for more web sites to list missing pets
- **Check Newspaper listings**
 - Pets for Sale
 - Pet needs home
 - Breed listings
- **Keep records of reported "Sightings"**
 - Use the Sightings/Contact Report Form (at end of file). Make plenty of copies and keep them near the phone. Give some to your alternate contact also. Using the form will help you to get ALL the information you need from each caller.
 - Be sure to assign each sighting a number. Then mark the number on a map to indicate where the sighting occurred. This can help you determine a pattern the dog may be following.



- You may even want to record all phone calls. Equipment to do this can be obtained from places like Radio Shack.
- Caller ID may also be important. If you don't have it, you may want to contact the phone company to obtain this service.
- **Set Traps**
 - Many people are afraid to use traps for fear of injuring the dog. A minor injury is a small price to pay for the safe return of your pet. More information about trapping can be found on our Amos Alert Links page.
- **Use Items to Attract the Dog Home**
 - Put food and water outside your home
 - Hang articles of clothing that smell like you outside your home. The scent will be carried by the wind to attract the dog and help them find their way home.
- **Contact Road Maintenance Agency**
 - Endlessly wondering if your dog may have been killed by a vehicle will be agonizing. Try to find out which agency in your area is responsible for the removal of animals due to road accidents. Send them a poster. Contact them again periodically. This is not a pleasant or happy task, but knowing is always better than wondering.
- **Keep Records of search steps**
 - Forms for doing this are included at the end of this document.
- **BE CAREFUL!**
 - Odds are, you will be contacted by people trying to obtain the reward that do NOT have your dog. If you are asked to send money for "shipping" or asked for money "up front" before you've seen and identified your dog, do NOT do it.
 - If/when you do go somewhere to try and identify your dog, do NOT go alone. Take someone with you.
- **DON'T GIVE UP — Expand Your Search**
 - If things seem to slow down, start at the beginning of this list and expand it to neighboring cities/counties. Each time you expand the radius of your search you increase your chances of locating your Havanese.

To report your missing Havanese to Havanese Rescue Inc for posting on the HRI web site and for other assistance in your search, please contact:

Eastern Time: Michelle Burke (321) 637-3779 (home) (321) 514-7144 (cell), havrescuefl@gmail.com

Central Time: Lu Wyland (414) 486-1723 (home) (414) 688-3773 (cell), havanese2@earthlink.net

Mountain Time: Charlene Cain 480-357-0457 (home), jcain1@cableaz.com

Pacific Time: Jane Hohne 360-757-3264 (home), janehohne@comcast.net

IMPORTANT NOTE: If you're reading this at a time when your own dog is not missing please remember, if somebody loses their dog, they can use your help! Don't wait to be asked. Think about what you can do and call to offer it. Be specific: "I can bring posters with me to the dog show on Saturday. Should I print my own or what would you like?" or "I can walk the neighborhood in which he was lost on Saturday afternoon. Where would you like me to start." Even notifying others that can help (such as the local Havanese club or a dog rescue group you belong to) can be useful.



Havanese Profile

This form should be copied, and the top completed now BEFORE a loss. Keep one on file for each dog you own.

Owner's Name: _____ Address: _____

Owner's Phone: (____) _____ Cell/Work Phone: (____) _____

Email Address(s): _____

Alternate Contact: _____ Phone: (____) _____

Dog's Call Name: _____ Registered Name, if applicable: _____

Color: _____ Coat Type (e.g., curly, straight): _____

Sex: Male Female Age: _____ Weight: _____ Neutered/Spayed? Yes No

Specific Markings (include scars, missing teeth, etc.): _____

Micro chipped Registry: _____

Tattooed Describe (numbers/letters): _____

Other: _____

Other Important/Pertinent Info: _____

Medical Conditions and/or Special Needs? _____

Date lost/stolen: _____

Lost/stolen from (location): _____

Identification on dog at time of loss: None Collar only (no tag) Collar with ID tag

Harness Describe collar/harness: _____

Circumstances in which the dog was lost or stolen: _____

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Sighting/Contact Report

Date of Contact: _____ Sighting Number: _____ (To be added later for mapping)

Contact Name: _____ Phone: _____

Date of Sighting: _____ Approximate time of sighting: _____

Location/Address of Sighting: _____

Was the person: On foot In a vehicle In a home/building Other: _____

What direction was the dog heading: _____

Landmarks: _____

Description of dog seen: _____

Appearance/Condition: _____

Other information: _____

Date of Contact: _____ Sighting Number: _____ (To be added later for mapping)

Contact Name: _____ Phone: _____

Date of Sighting: _____ Approximate time of sighting: _____

Location/Address of Sighting: _____

Was the person: On foot In a vehicle In a home/building Other: _____

What direction was the dog heading: _____

Landmarks: _____

Description of dog seen: _____

Appearance/Condition: _____

Other information: _____



Poster Placement Record

Date of Postings: _____

<p>Number of posters placed: _____</p> <p>Address or Street: _____</p> <p>Location(s):</p> <p><input type="checkbox"/> Telephone Pole <input type="checkbox"/> Store Window</p> <p><input type="checkbox"/> Bulletin Board <input type="checkbox"/> On Stake</p> <p><input type="checkbox"/> Other: _____</p>	<p>Number of posters placed: _____</p> <p>Address or Street: _____</p> <p>Location(s):</p> <p><input type="checkbox"/> Telephone Pole <input type="checkbox"/> Store Window</p> <p><input type="checkbox"/> Bulletin Board <input type="checkbox"/> On Stake</p> <p><input type="checkbox"/> Other: _____</p>
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Agency/Shelter Contact Record

Initial Contact Date: _____ Time: _____ Agency: _____ Contact Type: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Other: _____ Phone Number: _____ Fax Number: _____ Email Address: _____ Name/Title: _____ Follow-ups: 1 st Date: _____ Time: _____ 2 nd Date: _____ Time: _____ 3rd Date: _____ Time: _____	Initial Contact Date: _____ Time: _____ Agency: _____ Contact Type: <input type="checkbox"/> Phone <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/> Other: _____ Phone Number: _____ Fax Number: _____ Email Address: _____ Name/Title: _____ Follow-ups: 1 st Date: _____ Time: _____ 2 nd Date: _____ Time: _____ 3rd Date: _____ Time: _____
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MISSING DOG - REWARD

This is a sample for a Poster format.
You can use this to create a poster if necessary.
Include a photo of the dog in this space (cover this text).
Write BIG and legibly. Do NOT give your address
(just city, state and zip).
Do give your phone number.
*Do NOT use a show photo unless you have no other photo to choose from.
You don't want anyone to decide this dog is more valuable to them than to you.
PRINT YOUR POSTER ON BRIGHTLY COLORED FLOURESCENT PAPER!*

Location): _____
(City, State, Zip)

Dog's Name: _____ Breed: _____

Color: _____ Coat: _____

Markings: _____

Sex: _____ Neutered/Spayed? _____

Weight: _____ Age: _____

Markings: _____

Dog has/was wearing: Microchip Tattoo tags collar

Other: (Medical Conditions, Special Needs, etc)

Contact: _____

(Include two phone numbers with area codes.)

DO NOT CHASE!!!!