



# Havanese Rescue Inc Volunteer and/or Foster Home Contract

## Volunteer Agreement (This Agreement must be signed by all volunteers)

I, \_\_\_\_\_ (enter name) Hereby agree to abide by the following policies during the time I am volunteering for Havanese Rescue Inc:

1. I understand that it is my decision to volunteer for Havanese Rescue Inc Rescue. I will not hold Havanese Rescue Inc liable for any damage, injury or harm caused directly or indirectly through my volunteer activities with Havanese Rescue Inc.
2. I will remember in all my dealings with the public as a volunteer that I represent Havanese Rescue Inc, and that the public will consider that my words and actions regarding rescue to be representative of the attitudes and positions of Havanese Rescue Inc as an organization. I understand that as an individual, I cannot enter into any agreements for the organization; any such activity will be referred to the Rescue Committee.
3. I have read and understand the Havanese Rescue Inc mission statement and creed, and will not undertake any actions that could be considered inconsistent with the mission or creed. If I engage in activities of a political or controversial nature they will only be done as an individual, separate from any association with Havanese Rescue Inc.
4. I accept full responsibility for expenses incurred by me as a volunteer for Havanese Rescue Inc, although Havanese Rescue Inc may reimburse me provided that I have prior approval as well as the necessary documentation in the form of receipts. I will always remember that I represent Havanese Rescue Inc and in no way can profit from any activity related to the organization.
5. I understand that Havanese Rescue Inc cannot guarantee or be held responsible for the temperament, health or behavior of rescue dogs that I may handle, and I am aware that dogs may cause property or personal damage. I will keep dogs securely contained while in my care.
6. I agree that my contact information, including phone number(s) and email address(es) may be shared with other Havanese Rescue Inc volunteers for the purpose of conducting rescue activities. I understand that my personal information will never be sold or used for any other purpose.

By signing and dating this form or acting upon any information provided by Havanese Rescue Inc (HRI), you are agreeing to forever, release, discharge, hold harmless and indemnify: any and all entities, corporations, and persons that are associated in any manner with Havanese Rescue Inc, the information, or the dogs; charged or chargeable with responsibility or liability, which includes but is not limited to: Havanese Rescue Inc and its Board of Directors, Regional Representatives, Rescue Volunteers, Web Designers, etc., including their heirs, administrators, executors, successors and assigns; from any and all claims, damages, costs, expenses, loss of services, actions and causes of action belonging to you and any other persons, corporations, or entities, arising out of viewing, using, or acting upon said information, which includes but is not limited to: any and all injuries, damages, or claims resulting from placing, obtaining or maintaining a dog or dogs. \_\_\_\_\_ (Volunteer Initials)

HRI takes all reasonable measures to evaluate the health and behavior of each dog upon intake and shares such information with approved adopters and fosters. I recognize and accept all risks associated with unpredictable animal behavior on behalf of myself and my wards. In consideration of the opportunity to foster or adopt, I expressly and voluntarily agree and promise to assume and accept all risks rising out of or relating to the care and handling of the dogs, whether such risks are known or unknown. \_\_\_\_\_ (Volunteer Initials)

I understand and agree to all of the above, and support the mission of Havanese Rescue Inc. I understand that this form must be received, approved, and acknowledged by Havanese Rescue Inc before I may do any volunteer work for the organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Parent's Signature if under 18 Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Parents Name

Volunteer email: \_\_\_\_\_

**Please scan and email this form to: [volunteercoordinator@havanese rescue.com](mailto:volunteercoordinator@havanese rescue.com)**

**PLEASE COMPLETE THIS SECTION ONLY IF YOU WISH TO PROVIDE FOSTER CARE**

**FOSTER CARE**

Not everyone can volunteer to be a foster home for displaced Havanese. We understand that. This is possibly the most important aspect of volunteering and not to be done without a great deal of thought. You must be able to separate the rescue dog from your own animals for the safety of all involved. **Please complete this section ONLY if you are interested and able to foster a rescue dog(s).**

Please check the following box if you are able to provide a **QUARANTINE** area for a rescue dog.  **Yes I can Quarantine.**

**Foster Care Experience/Availability (please check all that apply)**

<b>I Am Willing to Foster</b>	<b>Experienced</b>	<b>No Experience</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Short term (emergency only, overnight, no longer than 3 days).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Long term (until the dog is placed)

**Supplemental Foster Home Contract (to be completed ONLY if you intend to provide Foster Care).** *If you're not sure...it's best to complete and submit a signed contract just in case. This will NOT obligate you to accept responsibility for a foster dog.*

By executing this Havanese Rescue Inc Foster Parent Contract (the "Agreement"), Havanese Rescue Inc, and the Volunteer who resides at the address shown above in the area titled "Volunteer Contact Information" agree to abide by the terms and conditions of this Agreement from the Effective Date of this Agreement until either party terminates this Agreement in accordance with its terms.

From time to time, the Foster Parent may care for a dog on a temporary basis ("Foster Period") while Havanese Rescue Inc finds a permanent home for the dog. The parties both agree and acknowledge that Havanese Rescue Inc is the legal owner of the dog. Foster Parent represents that no member of its family or member of the household has been charged with cruelty to animals. This Agreement sets forth the responsibilities and obligations of both parties to this Agreement during the Foster Period.

**1. Foster Parent Obligations:**

The Foster Parent agrees to:

- . (a) provide compassionate and loving care for whatever dog is taken into the home for as long as necessary until the dog has been successfully placed in a permanent home. This care includes -- but is not limited to -- adequate food, water, shelter, exercise, grooming and medication when required;
- . (b) work with the dog on basic training, such as housebreaking and leash manners;
- . (c) ensure that the dog receives routine medical treatment, including all vaccines, preventative treatments for heartworms and fleas and ticks;
- . (d) ensure that the dog receives any medical treatments authorized by Havanese Rescue Inc, including, but not limited to, spaying/neutering, micro-chipping, teeth cleaning, and treatment of any conditions diagnosed;
- . (e) ensure that the dog receives any emergency medical treatment necessary;
- . (f) primarily keep the dog inside, and ensure that the dog is only permitted out in a fenced/secured area, or while on a leash;
- . (g) keep a collar on the dog with identifying tags;
- . (h) keep a file with all medical records, including rabies certifications, which will be provided to the adoptive family with the dog;
- . (i) ensure that the dog is not left unsupervised with children under the age of 7;
- . (j) not ever use harsh training methods or excessive force in correcting the misbehavior of the dog;
- . (k) permit Havanese Rescue Inc to visit the dog during the Foster Period, upon receiving reasonable notice and at a mutually convenient time;
- . (l) meet prospective adopters at reasonably convenient times and at reasonably convenient locations;
- . (m) keep Havanese Rescue Inc apprised of the dog's progress, including, but not limited to information about the dog's behavior, its eating habits, sleeping habits, behavior around children and other pets (to the extent Foster Parent is able to observe such behavior);
- . (n) keep a Foster Home Report that records general observations about the dog and the progress it makes while in the Foster Parent's care;
- . (o) notify Havanese Rescue Inc IMMEDIATELY if the dog bites anyone, whether or not it was provoked;
- . (p) notify Havanese Rescue Inc IMMEDIATELY if the dog is injured or dies while in the care of Foster Parent.

**2. Havanese Rescue Inc Obligations:**

Havanese Rescue Inc agrees to:

- . (q) provide Foster Parent with as much information as it has concerning the dog and its history;
- . (r) provide a timely response to Foster Parent's questions or requests for authorization to have medical treatments performed;
- . (s) use reasonable efforts to find a permanent home for the dog that is appropriate based on Havanese Rescue Inc's assessment of prospective adoptive families and the dog's temperament, including the assessment of the Foster Parent;
- . (t) promptly remove the dog from foster care at the request of Foster Parent.

3. Foster Parent acknowledges that it is expected to pay for basic food, and shelter. Havanese Rescue Inc will pay for neutering/spaying, teeth cleaning (if appropriate), micro-chipping, routine preventative treatment for heartworms and fleas and ticks, and other medical treatments recommended by a licensed veterinarian, as long as Foster Parent receives permission from Havanese Rescue Inc prior to having such treatment performed in accordance with the policies documented in the Havanese Rescue Inc Policies and Procedures Manual, unless such treatment is emergency treatment that is medically necessary and Foster Parent was not able to reach Havanese Rescue Inc for approval.
4. Foster Parent acknowledges that it should exercise due care when bringing a foster dog into the home. It is recommended that dogs be quarantined for at least ten (10) days and kept away from other pets to prevent the spread of various diseases which may not be immediately apparent. Foster Parent acknowledges that it has read the Foster Parent Guidelines and understands the risks associated with bringing an unknown dog into its home.
5. Foster Parent acknowledges that Havanese Rescue Inc cannot make any sort of guarantee about the temperament or behavior of the dog, and Foster Parent is responsible for any damage or injury caused by the dog while it is in the Foster Parent's care.
6. If Foster Parent breaches any of the terms of this Agreement, Havanese Rescue Inc shall be entitled to immediately reclaim the dog.
7. Either party can terminate this Agreement for convenience by giving the other party written notice of its desire to do so. Until such termination is effected, Foster Parent may foster one or several dogs for Havanese Rescue Inc, and such dogs will be identified on a Comprehensive Dog Record which contains specific information about the dog.
8. In the event Foster Parent wishes to adopt the dog, Foster Parent must fill out an application to adopt and go through the same review process as other prospective adopters.
9. Havanese Rescue Inc shall be entitled to recover all of its costs (including reasonable attorney's fees) incurred in enforcing the terms of this Agreement.
10. This Agreement shall be governed in accordance with the laws of the State of Delaware, regardless of its conflicts of laws provision.

We reserve the right to refuse or deny any application. By signing and dating below, you attest that all the information contained in this application is complete and truthful; you expressly authorize Havanese Rescue Inc to verify the information on this Foster Application form; and you agree to abide by all of the terms and conditions of the Havanese Rescue Inc Foster Contract if you are selected to foster a Havanese. Any misrepresentation will constitute grounds for automatic rejection.

By signing and dating this form or acting upon any information provided by Havanese Rescue Inc (HRI), you are agreeing to forever, release, discharge, hold harmless and indemnify: any and all entities, corporations, and persons that are associated in any manner with Havanese Rescue Inc, the information, or the dogs; charged or chargeable with responsibility or liability, which includes but is not limited to: Havanese Rescue Inc and its Board of Directors, Regional Representatives, Rescue Volunteers, Web Designers, etc., including their heirs, administrators, executors, successors and assigns; from any and all claims, damages, costs, expenses, loss of services, actions and causes of action belonging to you and any other persons, corporations, or entities, arising out of viewing, using, or acting upon said information, which includes but is not limited to: any and all injuries, damages, or claims resulting from placing, obtaining or maintaining a dog or dogs. \_\_\_\_\_ (Volunteer Initials)

HRI takes all reasonable measures to evaluate the health and behavior of each dog upon intake and shares such information with approved adopters and fosters. I recognize and accept all risks associated with unpredictable animal behavior on behalf of myself and my wards. In consideration of the opportunity to foster or adopt, I expressly and voluntarily agree and promise to assume and accept all risks rising out of or relating to the care and handling of the dogs, whether such risks are known or unknown. \_\_\_\_\_ (Volunteer Initials)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Parent's Signature if under 18 Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Parents Name

Volunteer email: \_\_\_\_\_

**Please scan and email this form to: [volunteercoordinator@havanerescue.com](mailto:volunteercoordinator@havanerescue.com)**

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